



KMHA - Executive Minutes of Meeting

ACCEPTED
03OCT2018

Date: 20AUG 2018
Location: Davidson Centre, Kincardine
Time: 6:30 pm
Duration: 1.5 hours

Present:

T. Desmond, President	K. Boulton, First Vice President
C. Lyndon, Second Vice President	B. Richards, Third Vice President
K. Helm, Secretary	R. Renaud, Treasurer & Gates
A. Janes, Director of Ice Scheduling	K. Wright, Head Referee
N. Bauman, Director of Registration	M. Roppel, Director of Fundraising & Sponsorship
J. Hunsburger, Town Contact	

Regrets:

J. Beaty, Director of Purchasing and Equipment
M. McKenzie, Head Trainer & Risk Management
T. Trudeau, Director of Tournaments
J. McQuillin, Technical Director

Chairperson: T. Desmond
Quorum: YES 10 - (8 required)
Attachments: A -Treasurer's Report
B - Important Dates

1.0 Acceptance of Previous Minutes

July 9, 2018 minutes were reviewed and motion to approve brought forth by Tom Desmond and 2nd by Kyle Boulton - all in favour – motion passed.

2.0 New Business

Recognition Wall of Fame Update -

Meeting was held with Doug Kennedy and Mike McDonald to discuss the wall of fame total funding required - \$4,500.00. Proposal for funding discussed – maximum amount of \$1500 from KMHA, Ainsdale Golf Course will top up with the charity tournament proceeds and Beisel Contracting/MKN Storage will also top up. There will be sponsorship plaques mounted for Ainsdale Golf and Beisel Contracting/MKN Storage.

Motion brought forth by T. Desmond to approve a maximum, up to and including, \$1500 (one time) from KMHA towards Recognition Wall of Fame in support of the completion of the wall of fame – moving forward, the wall becomes the property of KMHA – 2nd by K. Boulton. Motion passed.



T. Desmond will ensure banners/plaques are updated once the wall is the property of KMHA and under the rules of operation, KMHA would supply the banner/plaque for the "Hall of Fame/Wall of Fame".

Local League Teams – C. Lyndon has registered all LL teams. Ian Guthro has stepped forward as Pee wee LL coach.

Picture Day Photography – M. Roppel has 2 quote options for sponsor photos - \$14 (4x6) or \$17 (8x10). It was agreed to proceed with the 4x6 photo. Every team sponsor will receive a photo. The total amount will be \$400.00.

Hockey Socks – it was agreed that just one solid colour of socks (orange) will be used. KMHA does not supply socks anymore. Socks are available for purchase at Kincardine Home Hardware.

Coaches' Meeting – will take place on August 26th 6-8 p.m. – emails have been sent to the rep coaches. And LL coaches are more than welcome to attend.

Silver Stick Registration - all boys rep teams are registered – and all girls teams are registered as well.

As a reminder, if any tournament is outside of our sanction – the team needs to pay a \$20 sanction fee.

Novice LL Sponsorship – Diggers and Bull Shooters will supply the jerseys – only need 1 set of jerseys – Kincardine L'il Shooters with Kincardine Flying K on both shoulders and number on back. The Kincardine L'il Diggers' jerseys will have the same style. Socks will also be provided, and the respective men's team will reimburse if socks become ripped - or jerseys are ripped. It was agreed to do this for one year and revisit this next year.

Motion brought forward by T. Desmond to allow the Diggers and Bull Shooters to supply jerseys and socks for Novice LL in lieu of a sponsorship fee – all in favour – motion passed.

Hockey Committee Meeting update: There were no major decisions in the last month. Registration number update will be discussed prior to the coaches' meeting – possibly that night. WOAA meeting – special meeting for Tyke half ice program – will they offer an organized loop? T. Desmond and D. Burrows are attending this special meeting.

D. Cuillerier has stepped forward as Midget Rep coach.

3.0 Summary of Actions (Current and Previous with Updates)

ACTION 15-08-2016: K. Boulton to follow up on a wall dedicated to significant achievement banners etc. **UPDATE: 09JUL2018** T. Desmond will talk to Mike McDonald regarding the OMHA/OWHA Wall of Fame to receive further information and details. Tom will send any information via email to the executive members. We can discuss at the August or September meeting. **IN PROGRESS and ONGOING**

ACTION 10-01-2017: R. Bishop will work with new Director of Equipment to get banners ordered for April. Banners have been ordered as of July 1st from Presto Crest. **IN PROGRESS** **Note:** 08MAY2018 J. Beaty will following up **ONGOING**

ACTION 31-08-2017: The Rules of Operation are outdated and need to be updated by at least 3 or 4 executive members. T. Desmond **IN PROGRESS** **UPDATE: 09JUL2018 Tom emailed a draft out to everyone for review. Discuss at next meeting. ONGOING.**



ACTION 06-03-2018: M. Roppel will order photos for each of the team sponsors from Picture Day Photography while they are here in October 2018. **IN PROGRESS ONGOING.**

ACTION 06-03-2018: K. Boulton will continue to explore the Old Timers hockey teams sponsoring Novice HL teams (i.e., Old Timers supplying the jerseys and socks).

UPDATE 04JUN2018: Two teams confirmed and others showing possible interest.

J. Beaty will provide details on some sizing, and pricing of the cost for one team set of jerseys.

UPDATE: 09JUL2018 we may potentially only have 2 Novice LL teams – continuing to look into the styles. ONGOING

ACTION 09-04-2018: N. Bauman will provide an update on girl's hockey registration using the ITSportsnet database. Also, N. Bauman/R. Renaud will investigate choosing a registration payment gateway that will work for both ITSportsnet and HCR and provide information at the May executive meeting. **UPDATE 04JUN2018:** N. Bauman advised the new gateway won't be available until end of registration for girls. **ONGOING 20AUG2018 ONGOING**

ACTION 09-04-2018: (T. Desmond) There are two safety issues regarding the cleanliness of the hockey bench areas and access (entrance) to the timekeepers' boxes at both Kincardine and Tiverton arenas. These items need to be corrected prior to next season. **UPDATE 08MAY2018:** T. Desmond will speak with the Town in January 2019. **ONGOING**

4.0 President's Report

No report at this time.

5.0 First VP's Report (Boy's Representative teams)

No report at this time.

6.0 Second VP's Report (Boy's Local League teams)

No report at this time.

7.0 Third VP's Report (Girl's teams)

B. Richards reported that Walkerton Midget B team has folded, and Saugeen Shores Midget C team has folded. Bob provided an update on the girls' registration numbers. And Bob will attend the OWHA AGM on September 8th. A report out of that AGM will be given at the next meeting.

8.0 Treasurer's Report

See attached budget report for period ending 31JUL2018.

Renee reviewed report and advised bank fees will decrease after August registration payments.

9.0 Secretary's Report

No report at this time.

10.0 Director of Purchasing and Equipment Report

No report due to absence.

11.0 Director of Registration Report.

Nikki Bauman confirmed the McGahey goalie school is full. Bulldogs school registrants have jumped up by 25 players and the groups have been posted. The Powerskating numbers are at 35 right now; maximum number is 55. Nikki will ask Erin about capping the registration at 50. Nikki will also provide Erin with the detailed breakdown of the numbers.



12.0 Director of Fundraising & Sponsorship

M. Roppel provided information on the Gongshow fundraiser – ball caps and mitts. It was agreed to proceed with the fundraiser so that the items will be available well in advance of Christmas. The Gongshow campaign is strictly a fundraising opportunity and KMHA clothing will continue to be ordered through Kincardine Home Hardware.

Cross Ice sponsorships were discussed and the possibility of selling whole arena packages (one entire set of arena dividers).

13.0 Referee Scheduler Report

K. Wright provided an update on referee clinics - September 15th. There are approximately 45 referees this year with 3 new referees. New entry level clinics will be held in October in Goderich and Drayton. Registration forms will be available on Wednesday at WOAA meeting.

14.0 Ice Scheduler Report

A. Janes – everything is on schedule. As a side note, we need to ensure that players keep off the barriers – this needs to be enforced.

15.0 Technical Director Report

No report due to absence.

16.0 Director of Tournaments Report.

Melanie Roppel will discuss with Tia Trudeau any possible Silverstick fundraising opportunities that may have been mentioned at the Florida Silverstick.

Adam Janes raised a suggestion to hold a 50/50 draw at the Kincardine Silverstick tournament, possibly on the Saturday evening.

17.0 Head Trainer & Risk Management Report

No report due to absence.

18.0 Town Contact Report

J. Hunsburger discussed the OMHA Centre Mailing – according to the WOAA minutes of meeting from last month, there may be some flaws regarding the Gender Diversity Pre-Season Chats. T. Desmond will ask for guidance regarding this at the WOAA meeting on Wednesday. Gender Diversity Pre-Season Chats will also be an item to be discussed at the KMHA coach's meeting.

D. Garinger of the WOAA needs to be asked what the criteria is for Tyke to play as a Novice – does he need to endorse our criteria. (Will WOAA run a Tyke loop?)

A residential transfer for one KMHA player was discussed with Dave Garinger WOAA.

19.0 Important Hockey Dates – were reviewed – add: August 10th – WOAA deadline to register girls.

20.0 Next Meeting Details

It was decided to cancel the September meeting. If any issues arise in the meantime, the Hockey Committee will meet to discuss.

The next meeting will be Monday, October 1st, 2018 at 6:30 pm at the Davidson Centre – senior's meeting room.

Meeting adjourned at 8:15 p.m.

Minutes taken by: K. Helm



ATTACHMENT A

KMHA BUDGET REPORT 2018/2019 Period Ending July 31, 2018

<u>REVENUE</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>
Registration	\$239,000.00	196,785.77	(\$42,214.23)
Hockey School (net)	\$4,700.00	3,750.00	(\$950.00)
Goalie School (net)	(\$100.00)	1,200.00	\$1,300.00
Power Skating School (net)	(\$1,200.00)	2,800.00	\$4,000.00
Development (net)	(\$1,160.00)	4,400.00	\$5,560.00
Sponsors	\$12,000.00	-	(\$12,000.00)
Donations	\$20,000.00	-	(\$20,000.00)
Gate Receipts	\$18,000.00	-	(\$18,000.00)
Equipment Sale	\$500.00	-	(\$500.00)
Fundraising (net)	\$20,000.00	-	(\$20,000.00)
Tournament-Midget	\$6,300.00	-	(\$6,300.00)
Ross Young Tournament (net)	\$0.00	(50.00)	(\$50.00)
Wade Simmons Tournament	\$3,000.00	-	(\$3,000.00)
Silverstick	\$48,550.00	-	(\$48,550.00)
Releases	\$0.00	-	\$0.00
	\$369,590.00	208,885.77	(\$160,704.23)

<u>EXPENSES</u>			
Ice Rental	\$207,000.00	-	\$207,000.00
Equipment/Pennants/Trophies	\$25,000.00	15,139.74	\$9,860.26
Insurance-OMHA	\$21,425.00	19,536.75	\$1,888.25
Registration-OMHA	\$4,000.00	1,589.80	\$2,410.20
Registration/Insurance-OWHA	\$10,000.00	600.00	\$9,400.00
Advertising	\$200.00	-	\$200.00
Clinics & Meetings	\$10,000.00	73.45	\$9,926.55
Bank Charges	\$7,500.00	3,544.82	\$3,955.18
Office Supplies	\$3,000.00	467.63	\$2,532.37
Referees	\$35,000.00	-	\$35,000.00
Tournament - Midget	\$5,300.00	90.00	\$5,210.00
Tournament - Wade Simmons	\$2,800.00	60.00	\$2,740.00
Silverstick	\$28,550.00	520.16	\$28,029.84
Awards Ceremony	\$3,500.00	-	\$3,500.00
Playoff Dues	\$1,000.00	-	\$1,000.00
Miscellaneous	\$4,900.00	4,612.77	\$287.23
	\$369,175.00	46,235.12	\$322,939.88
	\$415.00	\$162,650.65	

Chequing A/C Balance to Aug 20/18 \$203,435.03
Lottery A/C Balance to Aug 20/18 \$72,898.72

Budget Approved by Executive: Dec 4/17



ATTACHMENT B

KMHA Important Hockey Dates

Month	Actions	Responsibilities
January		
	10 Deadline to add base roster players. (WOAA item. Not sure how it compares to Feb 10 deadline)	
	Remind Rep teams to recognize sponsors (puck drop / articles?)	
	15 Deadline to add affiliate players.	
	15 Post on Website that spring tryout teams must notify VP Girls with required info by February 15th	
	30 days prior to AGM Post AGM material on web.	Secretary
February		
	10 Deadline for player addition to a roster.	
	Within first 15 days AGM	President
	By 28 Post Online Survey Link for Coaching Staff Feedback	
March		
	Remind Rep and LL teams to involve sponsors (puck drop / articles?)	
April		
	Teams to return trophies at hockey banquet	
	Registration Rates	
	15 OWHA – coach selections - special meeting to be set up prior to any tryouts – to ensure that process is followed	
	30 Hockey Committee to discuss coaching staff feedback survey results	
	30 Equipment Director to update the trophies with any engraving etc.	Director of Purchasing & Equip
	30 Request Coaching Applications	
May		
	Review of Financials	Treasurer
	31 Representative team entries and fees are to be received by the WOAA. Office.	President
	31 OHMA last day for tryouts or exhibition games.	
	tbd OWHA AGM	
	Request Coaching Applications	Hockey Committee
June		
	1 Lower Lakes girls' registration	
	Anytime Coaching Applicants reviewed	Hockey Committee
	OMHA AGM	Town Contact or Delegate
	tbd WOAA Closing date for team entries	
	30 Fiscal year end	Finance
	tbd Registration nights	Registrar
	tbd Silverstick AGM	Tournaments
July		
	Anytime WOAA proposed amendments due 60 days prior to AGM.	Town Contacts
	Anytime Book Silverstick tourneys for Rep teams.	1 st VP



KMHA Important Hockey Dates

Month	Actions	Responsibilities
August		
Anytime	Select Rep Coaches	Hockey Committee
Anytime	Revise Police Check instructions	Privacy Officer
Anytime	Gravett Family Bursary – refer to WOAA website for details	
First Week	VP's and Tech Dir to update the material for Team/Coach Meetings	
10	WOAA deadline to register girls	
15	OHMA first day for tryouts or exhibition games.	
Mid Month	KMHA Equipment Sale	
31	WOAA account must be paid in full, from prior season.	
September		
	Require Novice HL Convenor	2 nd Vice President
Anytime	Coach Meetings	1 st Vice President 2 nd Vice President 3 rd Vice President
tbd	OWHA General Meeting	3 rd Vice President
8	No longer required to accept registrants (under WOAA rule)	
3rd Tuesday of September	WOAA Annual Minor Hockey Meeting. Return trophies.	Town Contacts or delegate
15	Tournament applications due to WOAA.	
15	All Local League entries and fees are to be received by WOAA.	President
18	Last day to withdraw Boys Rep team without penalty.	
Anytime	Post OWHA/OMHA revised suspension lists in arenas (ref room and boards).	Town Contact
End of Sept.	KMHA Photos – lead contact & 2 volunteers	
October		
First Sunday	WOAA Boys Rep Team Scheduling	
01	OWHA Rep Team Registration deadline.	
09	Rep player rosters due online (not staff)	
November		
01	WOAA deadline to return trophies	Town Contacts
01	HL/LL rosters due (WOAA rule)	2 nd VP (Local League)
15	Rep Team Rosters must be approved.	Registrar
15	OWHA HL Registration deadline	2 nd VP (Local League)
15	Deadline to submit volunteer roster/and submit payment (Due Dec 10, 2017)	
Tbd	Municipality grant application due	Director of Fundraising
25	Remind teams to engage sponsors	
December		
01	HL/LL Rosters must be approved.	Registrar
15	Last day to move a player to a lower division/category and be able to affiliate back up.	
Anytime	Prep AGM material for posting.	Executive